

APPROVED
NCCC
GOVERNING BOARD
MINUTES

June 19, 2009

The North Central Counties Consortium Governing Board met on the above date at 2:00 p.m. at the Yuba County Government Center in Marysville.

ROLL CALL

Governing Board Members Present

Roger Abe	Tom Indrieri	Tracey Quarne (via telephone)
Carol Huchingson (via telephone)	Larry Munger	

Governing Board Members Absent

None

INTRODUCTIONS

Self introductions of those in attendance were made.

PUBLIC COMMENT

There were no comments from the public.

RESCINDING OF APPEAL FROM THE LAKE COUNTY DEPARTMENT OF SOCIAL SERVICES PURSUANT TO SECTION V.D. OF THE NCCC PROCUREMENT POLICY

Francene Kennedy announced that the Lake County Department of Social Services had appealed the RFP award to Lake One Stop Inc. and an appeal committee hearing was to be held today. The Lake County Department of Social Services has rescinded the appeal and this issue is now closed.

DISCUSSION/POSSIBLE ACTION RESULTING FROM THE LAKE COUNTY RFP NEGOTIATIONS ON JUNE 18, 2009

Francene Kennedy stated that on May 14, 2009 the WIB and Governing Board had conditionally awarded the Lake County RFP to the high scoring bidder – the Lake One Stop Inc. non profit entity. The Boards delineated specific recommendations they were required to meet by June 15th before the final awarding of the contract. Francene stated the Lake One Stop Inc. had met the

required conditions as determined by NCCC's WIA consultant for contracts John Chamberlin by the June 15th deadline and contract negotiations were held yesterday.

NCCC WIA consultant John Chamberlin reviewed the specific conditions.

#1: A qualified permanent Executive Director or CEO must be identified by the Lake One Stop Inc. with evidence of an employment contract included by June 15, 2009

The Lake One Stop announced that 32 applications were received for the Executive Director position and 7 individuals were interviewed for the position. An offer of employment was made to one individual who accepted the offer and will begin on July 1, 2009. The name of the individual could not be disclosed because the person had not yet given notice at their current job, which will occur once a letter of intent is issued to contract with Lake One Stop Inc. This condition was successfully met.

#2: Negotiate the contract to secure a full acting non profit board to include a Chair and public and private membership

The Lake One Stop Inc. board of directors is comprised of 7 private and public sector members with 2 pending appointments. The board recognizes the need to work closely and cooperatively with the County of Lake, repair relationships, and communicate with the business and economic development communities. It was noted that one of the additional board members to be seated would be a county representative. Board member Ken Freeman stated that the board understands that management and leadership of the One Stop is a very important issue for the County of Lake. Mr. Freeman noted that the person selected for the Executive Director has exceptional leadership abilities. This condition was successfully met.

#3: The Lake One Stop Inc. must identify with appropriate paperwork an adopted healthcare plan and an adopted retirement program for their employees by June 15, 2009

John Chamberlin explained that for the Lake One Stop Inc. to have the new healthcare plan coverage begin on July 1st would cost around \$20,000 a month; to have the plan begin on September 1st and have the employees continue their COBRA option with NCCC would lower the cost to \$7,000 a month. The board decided to allow the employees to opt to continue their COBRA plan coverage through September and start the new plan on September 1st thereby having no lapse in coverage and cost savings on insurance premiums. This condition was successfully met.

#4: The Lake One Stop Inc., must ensure all employees are transferred under the non profit entity as the employer of record and ensure all employee payroll and benefit procedures are in place effective June 15, 2009

Francene Kennedy noted that documents necessary for the transfer of employer of record to take place are in order. NCCC Fiscal Officer Nancy Crooks commented that the Lake One Stop's fiscal and payroll system is in place and they have secured workers compensation

and unemployment insurance. It was noted that Lake One Stop's board is committed to move their organization forward and accept the responsibility. This condition has successfully been met.

Francene Kennedy, who was also given the authority to negotiate any other standard conditions and requirements relative to the awarding of this contract, was asked if any other significant issues came up during negotiations. Francene stated that nothing significant developed as far as negotiating the contract. However, she understands there is a broader issue to be addressed and is hopeful that partnerships with Lake County will remain strong and the County will give the outcome of this RFP process the opportunity to succeed. It was emphasized that the decision and negotiations were believed to be made in the best of interest of Lake County. Francene asked for all Governing Board members' input and support of this action.

Larry Munger: The most qualified individual was hired for Executive Director of the One Stop; supports the award of the contract to Lake One Stop Inc.

Tom Indrieri: The RFP process was fine; Lake One Stop Inc. succeeded in meeting the specified conditions; give them a chance to do well; supports the award of the contract.

Roger Abe: The RFP process was fine, the Board made a selection and it's now up to the selected bidder to demonstrate their performance; supports the award of the contract.

WIB Chair Doug Sloan: No comment due to abstaining from discussing or voting on the RFP process.

Tracey Quarne: It's refreshing to see the process work and the end result is equally refreshing; appreciates that Lake One Stop is back with local control; looking forward to see Lake One Stop Inc. achieve their goals; supports the award of the contract.

Carol Huchingson: No comment due to abstaining from discussing or voting on the RFP process.

Discussion:

Francene Kennedy commented that the broader concerns that came out of the RFP are recognized, which could include further conversation with Lake County Supervisors. Francene and Governing Board Chair Larry Munger look forward to strengthening NCCC's partnership with Lake County, becoming more involved with the Supervisors, understanding Lake County's needs and ensuring that this award meets those needs. Larry Munger mentioned that he and Francene will be meeting with the Lake County Administrator and Carol Huchingson next Thursday at 1:30 pm and asked if the Lake County Board Chair could attend as well. Carol Huchingson said that the Board has designated board member Rob Brown to participate in these meetings; however he will not be available to attend next week's meeting. Carol noted that Rob Brown will not be Lake County's representative on the Governing Board but if at some point the Lake County Board decides to re-appoint a Board member to the Governing Board, it would probably be Mr. Brown. A question was posed whether the Lake County Board has taken any action with regard to their partnership with NCCC. Carol responded that no action has been taken by the Lake County Board in this regard. Francene Kennedy stated that NCCC and its boards look forward to making our partnership with Lake County work.

Larry Munger suggested that the Lake One Stop board meet with the Lake County Board of Supervisors or the County Administrator to discuss mutual issues and begin fostering a positive working relationship. Carol Huchingson stated that she being the Lake County Governing Board member, the One Stop board should probably meet with her first.

Conclusion:

Francene Kennedy stated that the Lake County RFP for program year 2009/2010 was awarded to Lake One Stop Inc. and NCCC would be issuing a letter of intent. Francene concluded by emphasizing that our primary purpose is to provide quality program services to WIA participants, and that she and NCCC staff would be making visits to the Lake One Stop to ensure they are meeting their goals.

OTHER BUSINESS

There were no other matters brought before the Governing Board.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:05 p.m.

ATTEST:

APPROVED ON:

Larry Munger, Chairperson
Governing Board