

**NCCC
GOVERNING BOARD AND
WORKFORCE INVESTMENT BOARD
MINUTES**

March 13, 2008

The North Central Counties Consortium Governing Board and Workforce Investment Board met on the above date at 2:00 p.m. at Colusa Industrial Properties in Colusa. Attendance was noted.

GOVERNING BOARD MEMBERS PRESENT

Tom Indrieri	Larry Munger	Don Schrader
Carol Huchingson	Tracey Quarne	

GOVERNING BOARD MEMBERS ABSENT

None

WORKFORCE INVESTMENT BOARD MEMBERS PRESENT

Diana Barry	Jim Lambert	Bill Padgett
Ben Bhangu	Gary Lewis	Randy Page
Ron Campbell	Suzanne Nobles	Joe Pelaez
Rich Gabel	Ralph Newlin	Doug Sloan
Armando Guerrero	Dan Obermeyer	Ric Teagarden
Mickey Harrington		

WORKFORCE INVESTMENT BOARD MEMBERS ABSENT

Robert Carr	Paul Mendoza	Henry Sanchez
John Coots	Chris Paige	Rod Soeth
Catherine Madsack	Scharlene Reid	Martha Steward

OTHERS ATTENDING

Stewart Knox	Lettie Seaver	Nancy Crooks
Cindy Newton	Linda Beattie	Kelly Burks
Pam Tellez	Joe D'Andrea	Rinky Basi
Patti Clary	Sheila Moore	Bryan Boyes
David Allee	Luis Moreno	Angie Ocañas
Lora Ceccon	Sam Bhagwat	Irma Sanchez

ADJUSTMENTS TO AGENDA

Due to related subject matter, agenda item 12. *NCCC Integrated Service Delivery Plan* was moved up after agenda item 9. *Approval of 2007/2008 Local Plan Modification.*

WELCOME AND INTRODUCTIONS

Stewart Knox introduced Armando Guerrero, Business Representative with Sheet Metal Workers Local 162, and Suzanne Nobles, Director of Yuba County Health and Human Services Department. Mr. Guerrero will represent organized labor and Ms. Nobles will represent public assistance programs on the WIB.

Self-introductions of the membership and the audience followed.

APPROVAL OF MINUTES – SEPTEMBER 20, 2007 MEETING

WIB Action: On a motion by Mickey Harrington and seconded by Joe Pelaez, the Workforce Investment Board approved the minutes of the September 20, 2007 meeting as submitted.

Motion Carried.

Governing Board Action: On a motion by Tom Indrieri and seconded by Tracey Quarne, the Governing Board approved the minutes of the September 20, 2007 meeting as submitted.

Motion Carried.

PUBLIC COMMENT

Mickey Harrington and Diana Barry mentioned that the 4th Annual Industrial Skilled Trades Career Fair will be held on March 24th at the Veterans Hall in Yuba City. Ms. Barry also commented that the Yuba/Sutter/Colusa Job Fair will be held on April 9th at the Yuba-Sutter Fairgrounds.

Rich Gabel commented that the Yuba-Sutter Chamber of Commerce is accepting applications for the Workforce Development Awards; a non-academic based awards program for students of all ages who are studying to work in the Yuba-Sutter area.

There were no other comments from the public.

DIRECTOR'S REPORT

NCCC Planning Retreat: Stewart Knox reported on the issues and outcomes of the Board retreats held on October 18th and December 13th. Jim Lambert thanked Stewart Knox, John Baker who facilitated the sessions, and those members who were able to participate. Mr. Lambert said the sessions were very productive and he would like for the Boards to continue to share and discuss matters of interest or concern as the planning process moves forward.

Legislative Update: Stewart Knox reviewed preliminary national and state rescission figures, which for California amounts to approximately \$19.8 million; the local impact has not yet been determined. Mr. Knox also commented on WIA funding trends over the last eight years, the President's 2009 budget, state S.B. 1135, and discussions were held about probable enactment of new legislation to replace WIA.

WIRED/STEM GRANT REPORT

Stewart Knox reported on the fund status of the WIRED and STEM grants.

WIB APPOINTMENTS

Governing Board Action: On a motion by Don Schrader and seconded by Tracey Quarne, the Governing Board appointed Armando Guerrero and Suzanne Nobles to the WIB as labor and public assistance programs representatives respectively. *Motion Carried.*

It was noted that recruitment is open for current membership vacancies on the WIB, which include Business representatives from Colusa, Lake, Sutter and Yuba counties.

APPROVAL OF 2007/2008 LOCAL PLAN MODIFICATION

Governing Board Action: On a motion by Tracey Quarne and seconded by Don Schrader, the Governing Board accepted the 2007/2008 Local Plan Modification and authorized the Chairperson to sign the document. *Motion Carried.*

WIB Action: On a motion by Doug Sloan and seconded by Gary Lewis, the Workforce Investment Board accepted the 2007/2008 Local Plan Modification and authorized the Chairperson to sign the document. *Motion Carried.*

NCCC INTEGRATED SERVICE DELIVERY PLAN

Diana Barry presented NCCC's draft Integrated Service Delivery Plan. Ms. Barry explained that the plan, which combines Wagner-Peyser and WIA program services, provides for an integrated customer service flow and workforce intelligent system. This redesigned system will be implemented in 12 learning labs throughout the state for a one-year period beginning July 1st.

RESCISSION OF NCCC PRIORITY OF SERVICE AND DEFINITION OF SELF-SUFFICIENCY FOR EMPLOYED WORKERS POLICY

With the implementation of an integrated service delivery system that will increase the number of customers being served and to remove the data collection and tracking requirements on customers and One-Stop staff, the WIB and Governing Board considered rescinding the policy for priority of service and to include the definition of self-sufficiency for employed workers in the NCCC Eligibility Procedure.

Governing Board Action: On a motion by Tracey Quarne and seconded by Don Schrader, the Governing Board accepted the changes to the NCCC Priority of Service and Definition of Self-Sufficiency for Employed Workers policy as presented and directed staff to include the current definition for self-sufficiency for employed workers into the NCCC Eligibility Procedure. *Motion Carried.*

WIB Action: On a motion by Gary Lewis and seconded by Doug Sloan, the Workforce Investment Board accepted the changes to the NCCC Priority of Service and Definition of Self-Sufficiency for Employed Workers policy as presented and directed staff to include the current

definition for self-sufficiency for employed workers into the NCCC Eligibility Procedure.
Motion Carried.

GRANT APPLICATIONS FUNDING STATUS

NCCC CalGRIP Grant: The Boards considered NCCC's California Gang Reduction, Intervention and Prevention (CalGRIP) grant application. NCCC was awarded \$400,000 to provide job training and education programs too 100 gang involved youth and youth at risk of gang involvement.

Governing Board Action: On a motion by Tracey Quarne and seconded by Don Schrader, the Governing Board accepted NCCC's CalGRIP grant application as presented and authorized the Executive Director to finalize any award.

WIB Action: On a motion by Joe Pelaez and seconded by Doug Sloan, the Workforce Investment Board accepted NCCC's CalGRIP grant application as presented and authorized the Executive Director to finalize any award.

PARTICIPANT SERVICES REPORT

Stewart Knox reported on program performance outcomes for the second quarter. It was noted that all subcontractors are meeting or exceeding performance standards with no areas of concern at this time.

FISCAL REPORT

Finance Committee Chair Doug Sloan presented the following recommendations, which resulted from discussions held at last year's board retreats in October and December.

1. A cap shall be established of 5% of grant money that is allowable for indirect costs.
2. The percentage of participant set-aside/support services to full allocations shall be a minimum of: Adult – 25%; Dislocated Worker – 25%; Youth – 35%.
3. NCCC shall prepare and issue at its earliest convenience an RFP for provider services so that goals, objectives, standards and benchmarks can be further defined.
4. All future submittals for budgets and invoicing shall be consistent with NCCC documentation requirements to avoid unnecessary duplication and efforts.
5. A cost per shall be established through negotiated contracts and reported to the WIB on a quarterly basis; identifying cost per on entered employments and cost per on program exits for all formula allocation funding.

Discussion was held about the rationale behind the recommendations, with concerns expressed by some members and One-Stop staff on the impact these recommendations would have on current service providers if they were to be implemented. Jim Lambert commented that NCCC has had great successes and the One-Stops are to be commended for their efforts; however, a new environment is moving forward and our mode of operations must continue to evolve. Mr. Lambert requested that an action item on the RFP process be placed on the next Board meeting agenda.

The Chair announced that due to time constraints the Committee Breakout Sessions would be carried over to the next meeting.

PROGRAM PRESENTATIONS

Sutter County One-Stop: Joe D’Andrea reported on Sutter County One-Stop’s current activities, which include: The 2nd Annual Administrative Assistant’s Day with guest speaker Carol Scofield on April 22nd in Yuba City; the Working Wardrobe Fashion Show at the Yuba City Mall on April 7th; partnering with the Small Business Development Center on a series of workshops for business owners; and charter membership in the Yuba-Sutter Business Consortium.

Yuba County One-Stop: Bryan Boyes and Patti Clary gave a presentation on Yuba County One-Stop’s YouthBuild Program. The program teaches hard to serve 18-24 year olds a hands-on trade in home construction. The many partnerships involved in this project include local unions, developers, Yuba County Health and Human Services, Charter Career Prep, Sutter North and ROP.

OTHER BUSINESS

Jim Lambert reminded the membership that their Statements of Economic Interests are due to NCCC by April 1st.

The next Governing Board/Workforce Investment Board meeting is scheduled to be held on May 22nd at a location to be determined.

There were no other matters brought before the Governing Board or the Workforce Investment Board.

ADJOURNMENT

There being no further business, the meeting of the North Central Counties Consortium Governing Board and Workforce Investment Board was adjourned. The meeting was adjourned at 4:20 p.m.

ATTEST:

Don Schrader, Vice Chairperson
Governing Board

James Lambert, Chairperson
Workforce Investment Board

APPROVED ON: _____

APPROVED ON: _____